



Calvary Lutheran School

Back to School Plan

2020 – 2021

Calvary Lutheran School developed this Back to School Plan in response to the COVID-19 pandemic. The plan outlines steps that will be taken to allow students and staff to safely resume in-person education classes. The plan is based on recommendations from health officials, government agencies, and educational organizations. Calvary's Back to School Plan prioritizes the health and safety of students and staff. The plan must remain fluid to respond to potential changes in health-related recommendations.

CARING FOR THE CALVARY COMMUNITY

As part of the Calvary Community, we respectfully ask everyone to help protect and care for each other. Please prayerfully consider how you can do your part to keep our Calvary family safe:

- Minimize exposure to public places and crowds.
- Teach children how to properly wash their hands, sanitize, and wear masks.
- Limit travel, especially to COVID-19 "hot spots".
- Voluntarily self-quarantine your family if you have been exposed to COVID-19, are not feeling well, or traveled to a COVID-19 "hot spot".
- Communicate illness or COVID-19 exposure to Calvary's administration.
- Encourage and pray for each other.
- Support and speak well of Calvary's students, families, school, and staff.
- Adhere to Calvary's Back to School Plan.

SCHOOL SCHEDULE

- School hours will remain 8:10 am - 3:30 pm unless otherwise published on the school calendar.
- Teachers will communicate individual class schedules.

SCHOOL SAFETY

- Signage communicating preventative measures, promoting good hygiene, and relating school-specific protocols will be posted.
- All persons entering the building will have their temperature checked before entry.
- Under the current mask order, all persons entering the building must wear face-coverings.
 - Students in grades K-3 may remove masks when socially distanced in their classrooms.

- Persons grade 4 and up are asked to wear masks whenever possible while in the building or in the company of persons outside their household.
- Students must provide clean face-coverings daily. Students must keep a clean, extra face-covering in their school bag, in case a replacement is needed.
- Staff and/or health professionals will review proper hand washing, health, and hygiene procedures with students.
- Staff will provide opportunities for students to wash and/or sanitize their hands.
- The facilities are cleaned daily. High touch surfaces will be given additional attention.
- Staff and students will clean high touch surfaces throughout the school day.
- Classrooms will be supplied with hand sanitizer, tissues, gloves, and cleaning supplies.
- Social distancing will be encouraged.
- Students will use personal school supplies.
- The sharing of equipment and supplies will be minimized. Supplies and equipment will be sanitized between uses.
- Paper-based materials are not considered high risk for transmission but will be separated and cleaned when possible.
- Drinking fountains will be closed. Students should bring a filled, labeled water bottle. Bottle filling stations will be available and frequently sanitized.
- Personal mask management items (fanny pack, bib clips) are encouraged.
- Students are welcome to bring personal hand sanitizers.

DROP OFF AND PICK UP PROCEDURES

- Before arrival at school, parents should assess their child's health, using the following questions as a guide:
 - Have you been in close contact with a confirmed case of COVID-19?
 - Do you have a new or worsening cough, shortness of breath, difficulty breathing, or sore throat?
 - Have you had a fever of 100.4 degrees or above in the last 72 hours without the aid of medication?
 - Have you had a new loss of taste or smell?
 - Have you had muscle pain or chills?
- Students will be dropped-off at designated points by grade level:
 - Kindergarten - 2nd Grade: west primary/EEC entrance
 - 3rd - 5th Grade: east circle drive, mailbox entrance
 - 6th - 8th Grade: south entrance nearest the 7th grade classroom
- Students will be picked-up at designated points by grade level:
 - Kindergarten - 3rd Grade: west primary/EEC entrance
 - 4th - 5th Grade: east circle drive, mailbox entrance
 - 6th - 8th Grade: south entrance nearest the 7th grade classroom
- Parents are asked to remain in their vehicles to streamline student drop off and accommodate social distancing protocols.
- In compliance with current mask orders, face-coverings must be worn upon entry into the building.
- Students will be met at the entrance by a school staff member or designated volunteer.

- All persons entering the building will have their temperature taken.
- Persons entering the building are asked to wash or sanitize their hands.
- Once successfully screened, students will proceed to their classroom.
- Parents/guardians may not leave the car line until their child(ren)'s temperature has been read and accepted.
- Parents/guardians will be allowed to enter the school building to sign in or out their student(s) if leaving for an appointment, illness, etc. during the school day, following the above protocols using the main Calvary Lutheran School entrance.
- Persons exhibiting COVID-19 symptoms (e.g. answers yes to any of the above screening questions, or is running a fever of 100.4 degrees or higher) will leave the school campus to seek medical care and/or COVID-19 testing, per CDC guidelines. Children without a parent present will be supervised in a designated safe area until they are picked up by a parent or guardian.

SOCIAL DISTANCING STRATEGIES

- Persons entering the building will be limited to staff and students whenever possible.
- Parents/guardians are asked to stay in their car during pick-up and drop-off and refrain from congregating on the school campus.
- Schedules will be modified to minimize contact between groups.
- Indoor group gatherings will be modified. Social distancing will be practiced. Students will wear masks
- Student seating will be spaced out as much as possible.
- In the event of combined groups, classes may be conducted in a larger area to accommodate social distancing. Students will wear masks.
- Locker use will be limited and access times staggered.

TEACHING AND LEARNING

- Teachers will make every effort to provide a safe classroom environment that is conducive to learning.
- Student desks will be distanced as much as possible.
- Individual desk shields are provided for student use.
- Physical interaction through partner or group work will be modified.
- Students will wear face-coverings, as needed. Staff will teach the proper wearing and handling of face-coverings.
- Outdoor learning is encouraged when appropriate.
- Large spaces may be utilized for social distancing.
- The sharing of materials and supplies will be limited.
- Frequent classroom cleaning and sanitizing will take place.
- Google Classroom will be introduced and utilized in grades 1 – 8 as appropriate for their grade level and as it relates to the curriculum. This ensures students are familiar with the Google Classroom platform, should remote learning become necessary.

DISTANCE LEARNING

- Calvary intends to offer in-person classes only. However, in the instance of a prolonged closure, Calvary will offer continuous learning virtually.
- Attendance will be taken.
- Core curriculum content will be covered.
- Student effort and work will be graded and recorded.
- Detailed expectations will be shared, should distance learning be implemented.

FOOD SERVICE

- Students and staff will eat meals in the classroom or outside.
- School lunches will be delivered to the classrooms.
- Students packing their own lunch must provide all needed items, including napkins and silverware.
- All food contact surfaces and utensils are washed and sanitized frequently.
- Foodservice workers practice frequent hand washing and glove changes before and after food preparation and service.
- The kitchen, cafeteria, and dining areas will be cleaned and disinfected after each use.
- Birthday treats should be purchased, individually wrapped items.

MUSIC

- Music education will take place following safe school protocols.
- Music, choir, and band rehearsals will take place with modifications, including masks, sanitizing, and social distancing.
- Handbell players will wear gloves designated for each individual ringer. Chimes will be sanitized between uses.
- Performances will be limited. Scheduling for Sunday services will be postponed for now.
- When extra distancing is not possible, music students may engage in alternate music education activities, such as music theory instruction and/or percussion instrument education.

PE and PLAYGROUND

- Face coverings do not need to be worn outside when social distancing is possible.
- Physical distancing will be encouraged, as will non-contact sports and activities.
- The sharing of equipment will be minimized. Equipment will be disinfected between use.
- Recess and PE classes may take place outdoors when feasible.
- Recess times and locations will be planned to provide for social distancing.

SPORTS

- Decisions regarding sports programs are made by the Kansas City Lutheran Athletic League. This group consists of principals and athletic directors from Lutheran Schools in the Kansas City area.
- Girls volleyball (grades 5-8) and boys soccer (grades 5-8) will take place with a modified schedule, safety protocols, and participant expectations.
- Sports schedules, decisions, and expectations will be shared with Calvary school families as they become available.

BEFORE SCHOOL & EXTENDED CARE

- Students arriving for before school care will follow drop-off protocols as listed above, using the east mailbox middle school entrance.
- Students will be divided into groups by grade level, maintaining separation between grade-level groups.
- Students will wear masks if social distancing by a minimum of 6 feet is not possible.
- Extended care students will be picked up at the school's main entrance/exit near Calvary's school offices.
- Staff members will sign-in and sign-out students and escort students to the door, where they will meet their parent/guardian.

SPECIAL EVENTS

- Special events or group gatherings will be considered on a case-by-case basis.
- Special events may be canceled or postponed due to current recommendations.
- Cancellations and schedule changes will be communicated with Calvary families via PRAXI, email, and classroom communications.

ILLNESS

- Students exhibiting symptoms of illness will be placed in a designated area with an adult until they are picked up by a parent, guardian, or designated person. The adult will wear personal protective gear. The area will be cleaned and sanitized after the student is picked up.
- Symptoms of COVID-19 vary greatly. Recognizable symptoms of COVID-19 include a new or worsening cough, shortness of breath, or two or more of the following symptoms: a fever of 100.4 degrees or higher, chills, muscle aches, headaches, sore throat, loss of taste or smell, or diarrhea. Children have also presented with inflammatory symptoms, such as bright red rashes, swollen lips, hands, and feet, as well as reddened or discolored palms and soles of feet.
- The administration may require that a student, staff, or faculty member be removed from school or school activities if they deem that a student or staff member poses a health risk to others.
- In the event that a student or staff member tests positive for COVID-19, current CDC guidelines will be followed. The Health Department will be contracted to discuss the appropriate management of potentially exposed staff and students and determine

protocols. Classrooms with a COVID-19 positive student or staff member will transition to distance learning for a 10 - 14 day quarantine period.

- Areas used by a sick person will be closed off for cleaning and disinfection.
- Sick staff members and children will be advised not to return until they have met the criteria below. (See “Returning to School After Illness or Quarantine”)
- Those having close contact with a person diagnosed with COVID-19 will be asked to follow the guidelines below. (See “Returning to School After Illness or Quarantine”)
- Local health officials, staff, and families will be notified of a possible case while maintaining confidentiality as required by the Americans with Disabilities Act (ADA) and Family Education Rights and Privacy Act (FERPA).
- If an excessive number of students are absent from school, Calvary may close the school for a specified period of time.

RETURNING TO SCHOOL AFTER ILLNESS OR QUARANTINE

Calvary will adopt current CDC guidelines for students returning to school who are COVID positive or presumed positive:

1. Symptom-Based Strategy:

- Persons with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation and return to school under the following conditions:
 - At least 3 days (72 hours) have passed since recovery. Recovery is defined as the resolution of fever without the use of medications, AND
 - Improvement in respiratory symptoms (cough, shortness of breath), AND
 - At least 10 days have passed since symptoms first appeared.
 - A doctor’s note should be sent with the student on return to school.

2. Test-Based Strategy:

- Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:
 - Resolution of fever without the use of fever-reducing medications, AND
 - Improvement in respiratory symptoms (cough, shortness of breath), AND
 - Negative results of a COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected less than 24 hours apart (a total of two negative specimens).
 - A doctor’s note should be sent with the student on return to school.

3. Time- Based Strategy:

- Persons with confirmed positive COVID-19 who have not had any symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:
 - At least 10 days have passed since the date of their first positive COVID-19 diagnostic test, assuming they have not subsequently developed symptoms since their positive test.

- If they develop symptoms, then the symptom-based or test-based strategy should be used. Note: Because symptoms cannot be used to gauge where these individuals are in the course of their illness, it is possible that the duration of viral shedding could be longer or shorter than 10 days after their first positive test.
- A doctor's note should be sent with the student upon return to school.

COVID EXPOSURE

- For students or staff who had close contact with a COVID positive person, the student (and potentially siblings) should self-quarantine for 10 days if the contact was longer than 10-15 minutes and social distancing was not in place. A doctor's note should be sent with the student upon return to school. If returning to schools prior to 10 days after exposure, a face-covering should be worn if possible and where practical.

EDUCATIONAL SUPPORT DURING ILLNESS/QUARANTINE

- Calvary staff will support distance learning for students at home temporarily due to illness and/or quarantine.

TUITION CONSIDERATIONS

- Tuition will be paid as agreed by parents and guardians in Calvary's Billing Policy.
- In the circumstance of school building closure, distance learning will be implemented and tuition will continue to be paid as agreed by parents/guardians in Calvary's Billing Policy.

FUTURE ACTIONS

- Calvary's Back to School Plan will be revised as necessary to meet recommendations by government, health, and education agencies.
- Calvary families will be notified regarding changes in the Back to School plan.